

Palmer Public Library Inclement Weather/Emergency Closing Policy

The Palmer Public Library will be open for the stated hours when it is safe and reasonable. The library may close due to inclement weather, an impending storm, or an emergency. In the event that the Town Administration does not authorize closure due to inclement weather, the Library Director or designee may use their own discretion to close or delay opening the Palmer Public Library when conditions exist that may endanger the public or employees.

The Library Director or designee will consider closing based on:

1. General conditions of roads in Palmer and surrounding areas.
2. Schools are closed due to inclement weather.
3. Condition of the Library's parking lot and walkways.
4. Availability of staff to open and operate the three library service desks. Minimal staffing levels are defined as three library staff members in the building at all times.
5. Condition of building equipment and computer network infrastructure.
6. Request for closure by local or state agencies.

If Palmer schools are closed because of inclement weather, Children's programming at the library will be cancelled for the day.

Closure notices will be posted on local media stations and the library website, if possible.

12/16/10 Revised