

PALMER PUBLIC LIBRARY  
POLICY ON POSTING AND DISTRIBUTION OF FREE MATERIALS

The Palmer Public Library will post or distribute announcements and publications of interest to the community under the following conditions:

1. The distributed materials are free.
2. Any organization seeking to use the library as a distribution point must be a non-profit organization whose stated purpose includes communicating knowledge of events, issues, learning opportunities, or ideas but not advertising of products or services.
3. The library assumes no responsibility for making "equal time" available for opposing viewpoints, though it welcomes such expression in accordance with the Library Bill of Rights.
4. The posting or distribution of items does not indicate that the library endorses any organization, cause, or activity.
5. Materials may be distributed only in designated areas of the library.
6. Placement of materials is subject to the availability of space; Palmer Public Library materials have first priority when space is limited.
7. Postings on the bulletin board in the Town Square area may not exceed 11" X 17".
8. All materials which are not from the Palmer Public Library must be approved, initialed, and dated by the Library Director or Designee before placement of the materials.
9. Any such materials placed without the Director's or Designee's approval will be removed.
10. The library reserves the right to limit quantities of publications distributed and to reduce the number of copies according to demand.
11. Single copies of event announcements will be posted for up to 30 days only.
12. The library makes no attempt to restrict posting or distribution of free materials on the basis of any other conditions than those listed above.

Amended 4-17-08